



PARK AVENUE THRIFT

Park Avenue Thrift Grant Report Checklist

As we strive to improve the Park Avenue Thrift grant process your input is important to us.
We would like to know what impact the grant had on your organization.

ORGANIZATION INFORMATION—please include this checklist with your letter.

Name of Organization: _____

Contact Person and Title: _____

Mailing Address: _____

Phone Number: _____

Email: _____

Period and Total Dollar
Amount of Grant: _____

Typed grant report, signed by the executive director

Please include in your report:

- Executive Summary
- Project Description
- Results and Impact
- Financial Summary (list other funding sources and amounts received during this period for this program)
- Challenges and Lessons Learned
- Future Plans
- Photos (if available)

Grant reports should be emailed to Stela@ParkAvenueThrift.org as soon as project is complete or no longer than a year after funding was received.